

Repair Order Form

1. Fill out the customer information. 2. Write a brief description of what you want done. 3. Note all items included with repair (what is being sent) 4. Note the requested insurance value and shipping method you prefer for when we ship it back. All other areas are for Jacobys to fill out. 5. Pack the cue in a box that will protect it in shipping. 6. Insure the cue for its replacement value. Please send the butt and the shaft. Also enclose this form and after we receive it we will call you with a quote.

Customer Information

Company: _____
 Contact/Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

Date: _____
 Quoted Price: _____ (+ Shipping)
 Actual Price: _____

Requested Ins. Value: _____ Requested Shipping Method: _____

Repair Instructions:

Tip Replacement	
Elk (Soft) \$15	
Lepro (Medium) \$15	
Triangle (Medium) \$15	
Tiger Everest (Medium Layered) \$25	
Sniper (Soft Layered) \$35	
Kamui (Soft, Medium, Hard Layered) \$40	

Ferrule Replacement	
Ferrule Replacement (+ cost of tip) \$40	
Ivory (+ cost of tip) \$85	

Joint Work	
Change insert/Re-plug & thread \$40	
Change pin/Replace existing pin \$85	
Change joint/Replace existing \$65	
Reface Joint \$20	
Re-glue Joint Collar (includes reface) \$30	
Change joint rings base \$25+	

Finish Work	
Refinish - no wrap cue \$150	
Refinish - w/linen wrap \$205	
Refinish - w/leather wrap \$250	
Refinish - butt sleeve \$60	
Refinish - forearm \$85	
Refinish - extra shaft \$40	
Fill in chips/re-polish \$30	

Butt caps	
Replace Butt cap (does not include refinish) \$65	
Ivory Butt cap (includes butt sleeve refinish) \$250	

Wraps	
Irish Linen \$55	
Leather \$100+	
Cork \$125	
Tiger Stacked Leather \$150	
Re-burnish/Re-polish Wrap \$20	
Cut/fill Wrap Channel \$25	

Other Repairs	
Cue Extension Install (doesn't included finish or wrap work) \$145	
Shaft straightening \$25	
Shaft straightening tool \$20	
Recondition Shaft \$15	
Re-taper/Reduce Shaft \$40	
Adjust Weight (varies by brand) Quote	
Change weight system \$30	
Replace bumper \$10	

Engraving	
Engrave Logo \$35	
Engrave Name \$25	

Broken Cues	
Fix broken cue \$125	

All Items Included With Repair:

Completion Details:

Prep date: _____
 Date of completion: _____
 Date of 1st contact: _____

Date Shipped: _____